EMERGENCY PROCEDURES

**TORNADO**
SEEK SHELTER
- Move to an interior room on the lowest level
- Stay away from windows and exterior doors
- Listen to a weather radio for updates
- Stay away from hazardous materials

**FIRE**
EVACUATE
- Pull the fire alarm
- Call 911
- Leave the building, CLOSE DOORS behind you
- If unable to exit the building go to the nearest stairwell or place of refuge, don’t use elevators
- Assemble in designated area

**ACTIVE SHOOTER**
RUN - HIDE - FIGHT
- Call 911
- Leave the building
- If evacuation is not possible, hide in a concealed place
- Lock and barricade door, turn off the lights.
- Wait for law enforcement
- As a LAST resort, overpower the shooter

**MEDICAL EMERGENCY**
STAY CLEAR
- Call 911
- Provide the location, nature of injury or illness, current condition of the victim and other requested information
- Do not move the victim unless in immediate danger
- If trained—administer first aid, CPR/AED

**IU BLOOMINGTON**
EMERGENCY: Police/Fire/EMS
911
NON-EMERGENCY:
- IUPD-Bloomington. 812-855-4111
- Physical Plant..... 812-855-8728
- EH&S................... 812-855-6311
- IUEMC............... 812-855-2004
- INLOCC ............ 812-855-9758
INFORMATION: protect.IU.edu

**UTILITY FAILURE**
IDENTIFY LOCATION
- Call Physical Plant or IUPD to report issues
- Be prepared to provide failure type and location
- University officials may evacuate a building due to utility failures

**SUSPICIOUS ACTIVITY**
SEE SOMETHING, SAY SOMETHING
- Object is out of the ordinary
- Person is behaving strangely
- Gut feeling that something is wrong
- If you see something suspicious, do something
- CALL 911

**HAZARDOUS MATERIALS**
STAY BACK
- If life-threatening, pull the fire alarm, evacuate and call 911
- If non-life-threatening, call 911 and provide information on type of incident and location.
- If you come into contact with a hazardous material, decontaminate and CALL 911

**BOMB THREAT**
REMAIN CALM
- Get as much information as possible from the caller—location of device, what it looks like, what will cause it to explode.
- Note background sounds, gender of caller, and any notable characteristics of the caller’s voice.
- CALL 911

During an emergency, always CALL 911 first!