APPENDIX F – ENERGIZED ELECTRICAL WORK PERMIT (EXAMPLE)

PART I. TO BE COMPLETED BY THE REQUESTER
1) Description of circuit/equipment/job location:

2) Description of work to be done:

3) Justification of why the circuit/equipment cannot be de-energized or the work deferred to the next scheduled outage:

Requester: __________________________  Date: __________________________

PART II: TO BE COMPLETED BY THE QUALIFIED PERSON PERFORMING THE WORK
1) Detailed job description procedure to be used in performing the above detailed work:

2) Description of the safe work practices to be employed:

3) Summary of the shock hazard analysis:
   a) Limited approach boundary: __________________________
   b) Restricted approach boundary: __________________________
   c) Prohibited approach boundary: __________________________
   d) Necessary personal and other protective equipment: __________________________

4) Summary of arc flash hazard analysis:
   a) Available incident energy or hazard/risk category (i.e. or arc flash PPE category): __________________________
   b) Necessary personal and other protective equipment: __________________________
   c) Arc flash boundary: __________________________

5) Means employed to restrict access of unqualified persons from the work area:

6) Any other job-specific hazards identified during the initial job briefing:

7) Do you agree the above work can be done safely? If yes, sign below. If no, return to requestor. Qualified Person(s): __________________________  Date: __________________________

PART III. TO BE COMPLETED BY DEPARTMENT REPRESENTATIVE/COMMITTEE
Approver(s): __________________________  Date: __________________________