

APPENDIX D - Indiana University Reclassification Work Sheet

This work sheet is intended to be used to certify that the hazards have been eliminated and the space is safe for entry. If an entry is needed to eliminate or verify the elimination of a hazard, then a full PRCS permit is required. Once it has been determined that all the hazards have been eliminated, than the space can be reclassified as a non-permit space.

1. Permit space location:		
2. Have employees received permit space training?		
3. Are there any hazardous atmospheres present or potentially present? (Oxygen, Explosive, Carbon Monoxide, Hydrogen Sulfide, others)		Yes No
4. Is continuous forced air ventilation needed to maintain acceptable levels?		Yes No
5. Atmospheric Testing Record		
Substance	Acceptable level	Readings
Oxygen	19.5% - 23.5%	_____
Explosive (Gas/Vapor)	<10% LEL	_____
Carbon Monoxide	<25 PPM	_____
Hydrogen Sulfide	<10 PPM	_____
Explosive Dust	<LEL (5' Visibility)	_____
6. Is atmospheric testing equipment calibrated? Date of calibration:		Yes No
If hazardous atmospheres are present or ventilation is needed to control levels, then reclassifying the space is not possible. It is necessary to eliminate the atmospheric hazard to reclassify.		
7. Is an engulfment hazard present? If yes, what control measure is used to eliminate the hazard?		Yes No
8. Is there an entrapment hazard? If yes, list steps taken to eliminate the hazard?		Yes No
9. Have all hazardous energy sources (including chemical and physical hazards) been eliminated? Check isolating methods used to eliminate the hazard(s): <input type="checkbox"/> De-energize equipment <input type="checkbox"/> Locking out <input type="checkbox"/> Tagging out <input type="checkbox"/> Blank, blinds, double blocks, bleed lines and disconnecting line <input type="checkbox"/> Other procedures The above listed isolation techniques are generally used in combination to ensure elimination of the hazard(s).		Yes No
10. Is it necessary to enter the permit space to determine if the hazard has been eliminated? Note: If yes, then the entry must be performed in accordance with a full PRCS permit is required.		Yes No
Permit spaces that contain or have the potential to contain hazardous atmospheres may also be reclassified as non-permit spaces if the source of the hazardous atmosphere can be eliminated during the entire entry operation. After the space is isolated, purged, and ventilated from outside, it must be entered to test the atmosphere and inspect conditions within the space in order to ensure that the hazards have indeed been eliminated. This entry must be conducted in accordance with the full PRCS permit program (Once again, control of hazardous atmosphere is not the same as elimination.). This reclassification would also be valid only as long as hazards remain eliminated.		
11. Is there a procedure to reevaluate the space if hazardous atmosphere does develop? Describe procedure:		Yes No
Signature of Reclassifying Individual:		Date: