



INDIANA UNIVERSITY

OFFICE OF THE EXECUTIVE VICE PRESIDENT
FOR UNIVERSITY ACADEMIC AFFAIRS

University Environmental Health and Safety

Community Right-To-Know (EPCRA) September 2015

1. INTRODUCTION

1.1. Purpose

The Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA) is a United States federal law (42 USC 116) concerned with emergency response preparedness. The purpose of EPCRA (commonly known as SARA Title III) is to encourage and support emergency planning efforts at the state and local levels and to provide the public and local governments with information concerning potential chemical hazards present in their communities.

To facilitate cooperation between industries, interested citizens, environmental and other public-interest organizations, and government at all levels, the Act establishes an ongoing "forum" at the local level called the Local Emergency Planning Committee (LEPC). LEPCs are governed by the State Emergency Response Commission (SERC) in each state.

Under the EPCRA, SERCs and LEPCs are charged with four primary responsibilities:

- Write emergency plans to protect the public from chemical accidents;
- Establish procedures to warn and, if necessary, evacuate the public in case of an emergency;
- Provide citizens and local governments with information about hazardous chemicals and accidental releases of chemicals in their communities; and
- Assist in the preparation of public reports on annual release of toxic chemicals into the air, water, and soil.

1.2. Scope

This regulation applies to any facility that has on-site, for any one day in a calendar year, an amount of a hazardous chemical (as defined by OSHA) equal to or greater than the following threshold limits established by the EPA:

- 10,000 pounds (4,500 kg) for hazardous chemical; or
- Lesser of 500 pounds (230 kg) or the threshold planning quantity (TPQ) for extremely hazardous substances.

If a facility is subject to reporting under these sections, it must submit information to the SERC, the LEPC and the local fire department with jurisdiction over the facility.

1.3 Exemptions

Research labs are exempt from EPCRA reporting, but teaching labs are not.

2. AUTHORITY AND RESPONSIBILITY

2.1. University Environmental Health and Safety (IUEHS) is responsible for:

- Developing, implementing, and administering this Program;
- Collecting data and submitting to IDEM;
- Notifying the Local Emergency Planning Committee (LEPC) when hazardous chemicals (including extremely hazardous substances) are present at or in excess of threshold quantities;
- Designating a facility emergency coordinator (FEC) to participate in the LEPC planning process;
- Submitting safety data sheets (SDS) or comparable information to the Indiana Department of Environmental Management (IDEM), LEPC and the fire department for each hazardous chemical present at or above threshold levels;
- Submitting annual inventory information on all hazardous chemicals present at or above the threshold levels to the IDEM by March 1st of each year;
- Notifying the IDEM and LEPC when there is an off-site release of a reportable quantity (RQ) of any extremely hazardous substance or Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) hazardous substance.

2.2. Departments are responsible for:

- Maintaining a current chemical inventory and submitting chemical inventory data to IUEHS for their respective campus in a timely manner on an annual basis.

3. PROGRAM ELEMENTS

3.1. Keys To Compliance

Notify the Local Emergency Planning Committee (LEPC) when hazardous chemicals (including extremely hazardous substances) are present at or in excess of threshold quantities.

Designate a facility emergency coordinator (FEC) to participate in the LEPC planning process.

Submit safety data sheets (SDS) or comparable information to the Indiana Department of Environmental Management (IDEM), LEPC and the fire department for each hazardous chemical present at or above threshold levels.

Submit annual inventory information on all hazardous chemicals present at or above the threshold levels to the IDEM by March 1st of each year.

Notify the IDEM and LEPC when there is an off-site release of a reportable quantity (RQ) of any extremely hazardous substance or Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) hazardous substance.

Reporting spills and promptly cleaning up spills to minimize impact on the environment (air, water, and land of the State of Indiana) Link to Spill Reporting section of the Environmental Policy.

4. TRAINING & RECORDKEEPING

No employee training is required for this program. Records of submitted reports are kept on file until the next years report is filed.

5. REFERENCES

IU Campus EHS Contacts for Reporting

<https://protect.iu.edu/environmental-health/ehs-divisions/index.html>

LEPC Contacts

IUPUI	Marion County LEPC, 3901 N Meadows Dr, Indianapolis, IN 46205 317-221-2266
IUB	Monroe County LEPC, 2800 S Kirby Rd, Bloomington, IN 47403 812-349-2546
IUE	Wayne County LEPC, 401 E Main St, Co Admin Bldg, Richmond, IN 47374 765-973-9399
IUK	Howard County LEPC, 120 E Mulberry, Rm 6, Kokomo, IN 46901 465-456-2242
IUN	Lake County LEPC, 2900 W 93 rd Ave, Crown Point, IN 46307 219-756-8302
IUS	Floyd County LEPC, 2524 Corydon Pike, Suite 101, New Albany, IN 47150 812-948-5454
IUSB	St Joseph County LEPC, 4714 Lathrop St, South Bend, IN 46628 574-235-9234