



After Action Reports

Issue Date:	3/5/2019	Effective Date:	3/5/2019
Review Date:	3/5/2020	Number of Pages:	3
Rescinds:	None		
IACLEA Standards:	None		

I. Purpose

To ensure best practices are followed and to promote improvement whenever possible within the Indiana University Police Department, so that the Department may continue to provide the highest level of customer service to all members of Indiana University.

II. General Order

The Indiana University Police Department (IUPD) will after all Emergency Alerts (except those alerts tied to the National Weather Service), Crime Notices, and after all major incidents or events at the direction of the Superintendent of Public Safety will conduct an After Action Review (AAR) to determine areas to sustain and areas for improvement.

III. After Action Review Meetings

- A. AAR meetings will be held the next practicable business day following an incident.
- B. The following individuals should be invited, at a minimum, to the AAR and any additional individuals deemed appropriate based on circumstances:
 1. IU Superintendent of Public Safety,
 2. Deputy Superintendent of Public Safety
 3. all IUPD Division Chiefs,
 4. all IUPD Clery Coordinators,
 5. IUPD Dispatch representative,
 6. Public Safety Support Manager (IU Clery Coordinator),
 7. Public Safety Assistant,
 8. General Counsel representative,
 9. Assurance Communication Manager,
 10. PSIA Administrative Director,
 11. Emergency Management and Continuity representative, and
 12. Any additional persons involved in the decision to send a notification.



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13. For sex crimes, the University Director of Institutional Equity & Title IX or their designee should also be invited.
- C. The preferred meeting time will be at 12 noon whenever possible. Times may be adjusted to better fit shift scheduling and to ensure participation in the AAR process.
 - D. The conduct of the meeting and the subsequent AAR will be the responsibility of the Division Chief or their designee where the event/incident took place.
 - E. The meeting and subsequent AAR will address the following items:
 - 1. Whether the Report is for a planned event, incident or exercise/drill;
 - 2. Campus/Location;
 - 3. Agencies/Departments participating;
 - 4. Description of event/incident;
 - 5. Areas to sustain;
 - 6. Areas to improve; and
 - 7. Corrective Actions Taken/to be Taken, by whom and when due.
 - F. At the completion of the AAR meeting, the Division will have ten (10) business days to submit the AAR to the PSIA Administrative Lieutenant.
 - G. The PSIA Administrative Lieutenant will follow-up with the Division to ensure all Corrective Actions have been completed as indicated under item 7 of the approved AAR.



Indiana University Police Department

General Order G05-09

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IV. Related Information

Indiana University Police Department:

G05-05 Clery Notifications

Notification Decision Tree (NDT):

<https://www.sharepoint.iu.edu/sites/iupd/SitePages/CleryUCR.aspx>

Benjamin Hunter (03/05/2020)
Superintendent of Public Safety