Purpose
To provide the Indiana University Police Department (IUPD) with guidance for issuing a Public Safety Advisory (PSA) to the campus community.

General Order
The IUPD may issue a PSA to the campus community for any non-Clery crimes, crimes which occur outside of Clery geography or any situation where it is determined there is a serious or continuing threat to students and employees.

Public Safety Advisories
Public Safety Advisories may be issued if the IUPD has determined that the incident represents a serious or continuing threat to students and employees but does not rise to the level of an immediate threat to the health or safety of the campus community. Final determination on whether to issue a PSA will be made by the division chief of police or their designee, and in consultation with the superintendent for public safety’s office.

Public Safety Advisories may be issued under any of the following circumstances:

- reported crimes that do not meet the definition of Clery crime (as defined in G16.3.2 Timely Warnings);
- reported crimes that occur outside of Clery geography (as defined in G16.3.2 Timely Warnings); or
- any other safety concerns that may not involve criminal activity.

Situations in which a crime not meeting the definition of a Clery crime may be considered a serious or continuing threat include, but are not limited to, the following factors depending on the specific circumstances of the incident:

- The suspect or their whereabouts are unknown.
- The nature of the crime.
- The nature and level of the threat.
- There is a pattern of activity the same or similar to the reported crime. This may include incidents that have been reported just outside Clery geography.
- The situation does not appear to be an isolated incident.

Public Safety Advisories should be issued as soon as pertinent information is available. If there is any uncertainty on sending a PSA, the Notification Decision Group (NDG) will be utilized to discuss the reported information. The NDG will meet as soon as possible to expedite the decision process. The NDG consists of the following:

- Superintendent for Public Safety
- Deputy Superintendent for Public Safety
- Director for Public Safety Compliance or their designee
18.1.3 Public Safety Advisories

- Communications Manager for Public Safety
- Representative from the Office of the Vice President & General Counsel
- University Director of Institutional Equity & Title IX Coordinator
- Representative from Indiana University Studios
- Representatives from the appropriate IUPD division and IU campus for the specific situation

Public Safety Advisories that are issued for crimes will be provided to students and employees in a manner that the identity of victims remains confidential, and that will aid in the prevention of similar occurrences through inclusion of relevant safety information. Certain details may be withheld from a PSA if the information would compromise law enforcement efforts.

A PSA will typically include any of the following information as applicable, unless issuing any of this information would compromise law enforcement efforts to investigate and/or solve the crime or would identify the victim. The names of victims will never be included in a PSA.

- Reported offense and/or brief description of the incident
- Date and time or timeframe of reported incident
- Location of offense
- Suspect description if there is sufficient detail that would provide a meaningful description and assist in the identification of the suspect
- Information that will promote safety and potentially aid in the prevention of similar crimes (crime prevention or safety tips)
- IUPD contact information
- Other information as appropriate

Once the PSA is drafted, it should be sent to the NDG to review for content and accuracy. If the NDG is not available or unresponsive, or if it is determined too much time has elapsed since the incident, the NDG review may be skipped.

Public Safety Advisories are sent using IU’s approved notification system to members of the campus community. Email is the primary method of distributing a PSA.

Related Information
Indiana University Police Department
- G16.3.2 Timely Warnings

Benjamin Hunter (2/16/2022)
Superintendent for Public Safety